

# HARDINGSTONE PARISH COUNCIL

The Parish Room, The High Street, Hardingstone, Northampton, NN4 6DA

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## Minutes of Finance and General Purposes Committee, Hardingstone Parish Council

Held on Wednesday 14<sup>th</sup> March 2019 in the Parish Room, Hardingstone

Present: Chair Cllr David Laughton, Cllr Bob Jones, Cllr Matthew Haines, Cllr Perry Thomas, Clerk

Meeting Start: 7.30pm

6.	<p><b>Apologies</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.</i></p> <p>No apologies received.</p>
7.	<p><b>Disclosure of Pecuniary Interests</b></p> <p><i>Under the Parish Council's Code of Conduct, Members must declare any pecuniary interests not previously disclosed.</i></p> <p>None were disclosed.</p>
8.	<p><b>Public Time</b></p> <p>There were no public present</p>
9.	<p><b>To approve the minutes of the Finance and General Purposes Meeting held on 13<sup>th</sup> February 2019</b></p> <p>The minutes were approved and signed.</p>
10.	<p><b>To consider and approve budget line for defibrillator</b></p> <p>It was proposed that the Community Events budget is used for this.</p> <p>It was also noted that a new receipts line will need to be added to include income from HP Source adverts</p>
11.	<p><b>To receive update on leases and approve next steps</b></p> <p>There had been no developments since Full Council meeting on 5th April. Details discussed with allotments association together with revised plan need to be forwarded to the solicitor. Names and addresses of signatories are also needed.</p> <p>Clerk to obtain quote for painting the shed.</p> <p>Cllr Haines joins the meeting</p>
12.	<p><b>To consider policies and procedures and make and recommendations for change to full council</b></p> <p>All Policies and procedures were considered. It was recommended that they are all readopted at the May Council meeting, with proposed changes to the following: Open Spaces Terms of Reference, Expenses Policy, Financial Regulations, Health and Safety Policy, HR Sub Committee Terms of Reference, Parish Room User Policy, Reserves Policy and a new Recreation Grounds Hire Terms (to be tabled).</p> <p>It was also discussed that there needed to be a house style and that all policies should look the same. Clerk to work on this.</p>

Meeting closed at 8.20

Date of next meeting – 8<sup>th</sup> May 2019