

Hardingstone Parish Council Community Group Terms of Reference 2022

Meetings: Monthly as decided.

Main function:

The purpose of the Community group is to support, encourage and actively work with all residents, village organisations, visitors, businesses, the Police, Neighbourhood Watch, and WNC to foster a sense of belonging and community to improve quality of life for all.

Areas of responsibility:

Communication in various forms; website, news, consultations, community activities.

Specific responsibility:

- The working group shall comprise at least 3 Parish Councillors, equating to at least 51% of the group membership. There may be representatives from other organisations.
- Notes will be provided for each meeting.
- A monthly report will be provided for each Parish Council meeting by the Chair.
- To provide by mid October each year an estimate of the funds required in the following financial year to carry out the responsibilities listed above. These estimates to be in sufficient detail to permit close scrutiny by the Finance and General Purposes Committee and subsequently by the Parish Council.
- To communicate the work of the Parish Council accurately.
- To consult and/or inform residents as necessary.
- To work with village organisation to foster community spirit.