

Hardingstone Parish Council

Open Spaces

Terms of reference 2022

Meetings

Monthly as required

Main Function

To carry out maintenance to the open spaces belonging to the Parish Council, including trees as needed, and enhance the community areas, including the Parish Room. To improve areas as and when required and work with other organisations to improve and enhance the village we live in.

Areas of responsibility

To communicate through the newsletter and website, and carry out any consultations for any new large projects.

Specific Responsibilities

Working group shall comprise of at least 3 Parish Councillors equating to at least 51% of the group membership. There may be other representatives from other organisations.

Notes will be provided for each meeting.

A monthly report will be given for each Parish Council meeting by the Chair.

To provide in mid October each year an estimate of the funds required for the following financial year to carry out and forecast costs of any repairs and projects we need for the next financial year. These estimates to be in sufficient detail to permit close scrutiny by the Finance and General Purpose Committee and the Parish Council.

To ensure that play equipment is safe and in good order weekly, and that statutory annual inspections are carried out.

To work with village organisations.