

DRAFT MINUTES
HARDINGSTONE PARISH COUNCIL
 PARISH COUNCIL MEETING HELD ON TUESDAY 5th MARCH 2024 at 7.00pm

In attendance: Cllr P Thomas (Chair), Cllr J Bolton, Cllr S Clements, Cllr G Duncan, Cllr M Haynes, Cllr J Kerr, Cllr G Merritt, and Cllr C Newman.

Public: 7

WNC: Cllr E Bowen

Clerk and RFO: Mrs Emma Gibson

1	APOLOGIES
1.1	To receive apologies for absence. Apologies received from Cllr D Laughton, Cllr R Jones, and Cllr M Haynes. Cllr Haynes joined the meeting at 19.06.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chair).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> • Up-date regarding the church wall. Work to commence this week, the work is being completed by WNC. • Concerns raised regarding proposed changes to the Parish Boundary where the Landimore Estate may become part of the Wootton Parish. Chair advised that the matter will be out for public consultation in April and the PC will also provide comments.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. <ul style="list-style-type: none"> • Report received from WNC Cllr Bowen. WNC Cllr attended a conference with local MP's and the Police and Crime Commissioner. WNC have agreed the budget for the coming year and hope to balance this year's budget by year end. WNC have made cost savings in many areas including returning to an in-house legal services model. Cllr Bowen acknowledged that a large area of frustration for residents is potholes in the county. The Council are aware of this and hope to access funding that should be available for the HS2 project to invest in the county's roads. WNC are aware of the challenges facing PC's in accessing s106 money and Cllr Bowen is continuing to make enquiries of this team.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. None.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 6 th February 2024. Council RESOLVED to approve.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
6	REPORTS
6.1	To receive Chairman's report. Cllr Thomas has attended the NCALC "Nuts and Bolts Planning" training. The Clerk has also attended NCALC and WNC planning event regarding the Local Plan.
6.2	To receive a report from the Police and PLR. The Police and Crime Commissioners meeting has been postponed, but Cllr Kerr will attend when re-arranged. The Hardingstone Crime report for March 2024 can be accessed here and was noted by the Council.
6.3	To receive a report from the Footpath Warden. Concerns have been raised regarding the Pedlands footpath being blocked. WNC have been contacted previously about this. The matter will be further discussed during a separate meeting of the Planning Committee to be held on Tues 12 th March 2024 at 7pm. Footpaths in the village are in a good state, the Barrow stile was blocked but has been reported and cleared. Some signage needs replacing on the gate at the path at Back Lane. It has been reported to the Bike Park and will be reported to WNC also.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	To receive up-date from Planning Committee. <ul style="list-style-type: none"> • Council to note minutes from Planning Forum from the neighbouring Parish Councils' meeting held on Tues 6th February 2024. Council to consider and make a resolution if a combined body is the way forward to respond and manage prospective developers. Council RESOLVED to be a

	part of the Planning Forum going forward and in principle agreed that it may be appropriate to hire consultants when developments are proposed, and responses needed. The finer details of this, such as costings, to be agreed as and when. Council agreed they would need to have designated members attending these meetings for consistency purposes.																																										
7.2	<p><i>Applications for consideration:</i></p> <p>2024/0823/LBC Stacey House, 39 Back Lane, New entrance gates. (Listed Building Consent). Council RESOLVED that it had not objections or comments on this application.</p> <p>2024/0740/FULL Stacey House, 39 Back Lane, New entrance gates. Council RESOLVED that it had not objections or comments on this application.</p> <p>2024/0756/FULL 18 Windrush Road, Demolition of garage for new dwelling with amenity and parking. Council RESOLVED that it had not objections or comments on this application.</p> <p>2024/1128/S73 Land to the east and west of Landimore Road Hardingstone Northampton NN4 6FL, Remove/Vary Condition(s) Following Grant of Planning Permission. Council RESOLVED to have a Planning Committee meeting to discuss this to form a response. Committee meeting to be arranged for Tues 12th March 2024 at 7pm.</p>																																										
7.3	<p><i>Applications approved or outstanding: West Northants Council:</i></p> <p>WNN/2023/0330 Single and two storey rear extension - 25, The Warren. <i>Outstanding</i></p> <p>WNN/2023/0682 73 The Warren, Hardingstone. Ground Floor rear extension and part first floor rear extension. <i>Outstanding.</i></p> <p>2023/7659/LBC: Hervey House, 71 High Street, Hardingstone. Removal of two lengths of rainwater guttering.</p> <p>2023/7466/FULL: Grange Barn, 17 Heritage Farm Close. Replace 4 wood windows and frames with 4 UPVC windows and frames.</p> <p>2024/0063/FULL: Units 4 And 5, 2 Pennard Close, Northampton, NN4 7BE. Change of use from B1/B8 to B1/B8/ Sui Generis (for MOT Testing) for service & repair of vehicles - addition of portacabin on hardstanding.</p>																																										
8	ACCOUNTS																																										
8.1	To note the Bank Reconciliation dated 29 th February 2024. £233,681.06																																										
8.2	To approve payments as follows including any payments received between 27 th February 2024 and 5 th March 2024																																										
	<table border="1"> <thead> <tr> <th>To Whom Paid</th> <th>Method</th> <th>Details of Payment</th> <th>£</th> <th>VAT</th> <th>Ex VAT</th> </tr> </thead> <tbody> <tr> <td>British Gas</td> <td>DD</td> <td>Parish Room electricity</td> <td>131.83</td> <td>6.28</td> <td>125.55</td> </tr> <tr> <td>HMRC</td> <td>BT</td> <td>PAYE Feb 24</td> <td>-----</td> <td></td> <td></td> </tr> <tr> <td>Clerk</td> <td>BT</td> <td>Feb 24 salary</td> <td>-----</td> <td></td> <td></td> </tr> <tr> <td>NEST</td> <td>DD</td> <td>Pension Feb 24</td> <td>-----</td> <td></td> <td></td> </tr> <tr> <td>Tesco Mobile</td> <td>DD</td> <td>Office phone</td> <td>14.99</td> <td></td> <td></td> </tr> <tr> <td>K and A Rose</td> <td>BT</td> <td>Village mowing, maintenance and cleaning</td> <td>212.50</td> <td></td> <td></td> </tr> </tbody> </table>	To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT	British Gas	DD	Parish Room electricity	131.83	6.28	125.55	HMRC	BT	PAYE Feb 24	-----			Clerk	BT	Feb 24 salary	-----			NEST	DD	Pension Feb 24	-----			Tesco Mobile	DD	Office phone	14.99			K and A Rose	BT	Village mowing, maintenance and cleaning	212.50		
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8.3	Income: Noted: £240,545.13																																										
8.4	CIL money: Council to discuss any future projects for CIL money. Council to look at street furniture required on the Landimore Estate and REC and arrange meeting with developers and residents.																																										
8.5	Village maintenance: Council to review and consider hourly rate for village maintenance and Parish office cleaning. Council RESOLVED to approve a £2 per hour pay increase.																																										
8.6	Payroll provider: Council to consider quote for payroll provider. Council RESOLVED to use DCK payroll provider as per the quotation.																																										
9	COMMUNITY																																										
9.1	<p>To receive up-date from working group.</p> <ul style="list-style-type: none"> Village Hall: Up-date regarding future of the village hall management. Council to consider feasibility of PC's involvement in hall management. Council discussed the current financial position of the Village Hall, the current Committee members, their plans for whether they are continuing in the role and current booking compared to pre- covid levels. The PC acknowledge that they hope the village hall can continue in some form and there are indications that there may be options for management of the space by Community Spaces. Council RESOLVED that taking everything into consideration the Parish Council are unable to take over the management of the village hall. 																																										
10	OPEN SPACES																																										
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	<ul style="list-style-type: none"> Consider gathering quotations for painting of the railings at the war memorial and best time for work to be undertaken. Council RESOLVED to gather quotations for the railings at the war memorial and a metal bench in the REC. Council to consider street furniture that maybe needed for Landimore area of the village. Council RESOLVED to arrange a meeting with the developers and a resident of Landimore to look at what may be needed in the way of litterbins, benches and a noticeboard and the best locations for these. Cllr Thomas and Kerr to attend any meeting arranged. Council to consider the addition of a planter on the roundabout at Landimore. Council RESOLVED to consider this at the meeting with Landimore residents and the developers as a volunteer on Landimore would be needed to maintain this if it were installed. Council to consider allowing residents to put memorial plaques on benches in the village. Council RESOLVED to approve this, a policy is needed to establish a uniform type and size of plaque and residents would need to apply through the Council to ensure any wording was approved. Council to consider allowing village maintenance worker to clear fallen trees and branches and collect wood. Council RESOLVED to approve, Clerk to inform in writing. Council to chase R&G for revised quotation for beds on REC.
11	HIGHWAYS
11.1	<p>To discuss any highways issue identified.</p> <ul style="list-style-type: none"> Council to discuss report on the lane from High Street leading to REC relating to resident request to re-gravel. Council considered a report from their advisor Mr Pease and the assessment of Cllr Newman. Council RESOLVED to continue to monitor the lane but at this time no remedial work was required, as per the report received.
12	CORRESPONDENCE
12.1	<p>Council to consider any correspondence received.</p> <ul style="list-style-type: none"> Council to discuss May meeting date and Annual Meeting of the Parish. Council RESOLVED to have the Annual Meeting of the Parish on Tuesday 21st May at 7.30pm at Hardingstone Village Hall. Council reminded next meeting will be on Tuesday 26th March 2024 at 7pm to replace the April meeting.

Meeting Closed: 20.32

Next meeting of Hardingstone Parish Council will be held in the Parish Rooms, The High Street, Hardingstone, NN4 6DA on **Tuesday 26th March 2024 at 7pm.**

Signed:.....

Dated:.....