

**DRAFT MINUTES OF THE MEETING OF
HARDINGSTONE PARISH COUNCIL
HELD ON**

TUESDAY 4TH JUNE 2024 at 7.00pm

Present: Cllrs P Thomas, J Bolton, S Clements, G Duncan, M Haines, J Harding, R Jones, J Kerr, D Loughton and C Newman.

Apologies: Cllr R Jewell

Clerk and RFO: Mrs E Gibson

Public: 5

1	APOLOGIES
1.1	To receive apologies for absence.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chair).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> Member of the public addressed the Council to ask if there would be a public meeting regarding the potential boundary changes. Council agreed a public meeting was needed and would be discussed during the meeting.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. No report submitted.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. None.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Annual Parish Council meeting held on Tues 7 th May 2024. Council RESOLVED to approve.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
6	REPORTS
6.1	To receive Chairman's report. Chair reported he had chaired the Annual Meeting of the Parish. He has also replaced the handles on the gym equipment.
6.2	To receive a report from the Police and PLR. <ul style="list-style-type: none"> Hardingstone Police Report received and added to the PC website. It can be accessed here: June 2024 Police Report
6.3	To receive a report from the Footpath Warden. <ul style="list-style-type: none"> Cllr Clements reported that Barrow Stile is completely overgrown and has been reported to WNC's footpath warden. Footpath Warden needs the map of the Hardingstone footpaths, Clerk to pass on. Signage on the gates at back lane raised by resident. Needs a clear no entry for cyclists with an arrow to Houghton Hill for bike park entrance. Clerk to raise with bike park. Bollard installation on Houghton Hill progress discussed, Cllr Kerr to consult with PCSO who had made the request through WNC.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	To receive update from Planning Committee. <ul style="list-style-type: none"> Council discussed the West Northants Community Governance Review stage two consultation which concerns the boundary of Hardingstone Parish. Community Governance Review Phase 2 Consultation. The Review is considering a proposal that part of Hardingstone Parish moves to Wootton Parish. Comments are due by 28th July 2024 and all residents are encouraged to respond with their views. Presentation given by Mr A Pease a co-opted member of the Planning Committee outlining inaccuracies in the consultation document. Council agreed to send issues and queries to WNC as soon as possible so clarification can be given ahead of any public meeting and consultation responses being submitted. Council agreed to hold a public meeting on Tuesday 2nd July at 6.30pm in The Parish Room, Hardingstone.

	<ul style="list-style-type: none"> Complaint from resident who wishes to remain anonymous regarding building work that they are concerned has been undertaken without planning permission and contrary to being in a conservation area. Council agreed they would not consider anonymised complaints as it makes it difficult to collect information and form a decision. Therefore, Council is of the view that it is best for the Clerk to refer the individual to the Ward Cllr. 																																																																																																																																																												
7.2	<i>Applications for consideration:</i> None.																																																																																																																																																												
7.3	<p>Applications approved or outstanding: West Northants Council:</p> <p>WNN/2023/0684 Single and two storey rear extension - 5, The Warren. <i>Outstanding</i></p> <p>2023/7659/LBC: Hervey House, 71 High Street, Hardingstone. Removal of two lengths of rainwater guttering. APPROVED.</p> <p>2023/7466/FULL: Grange Barn, 17 Heritage Farm Close. Replace 4 wood windows and frames with 4 UPVC windows and frames. REFUSED.</p> <p>2024/0823/LBC Stacey House, 39 Back Lane, New entrance gates. (Listed Building Consent). APPROVED.</p> <p>2024/0740/FULL Stacey House, 39 Back Lane, New entrance gates. APPROVED.</p> <p>2024/0756/FULL: 18 Windrush Road, Demolition of garage for new dwelling with amenity and parking. APPROVED.</p> <p>2024/1128/S73 Land to the east and west of Landimore Road Hardingstone Northampton NN4 6FL, Remove/Vary Condition(s) Following Grant of Planning Permission. <i>Outstanding.</i></p> <p>2023/7473/MAR: Land North of Newport Pagnell Road, Northampton. Reserved matters pursuant to outline approval WNN/2022/0068 - 103 residential dwellings. <i>Outstanding.</i></p> <p>2024/1358/FULL: Unit 5 Tungsten Park, Northampton. New signage and shopfronts. <i>Outstanding.</i></p> <p>2024/1721/FULL: Ivy House Farm Stables, Annexe, 18 Back Lane, Hardingstone. Variation of condition 6 of approved WNN/2022/0243. APPROVED.</p> <p>2024/1721/FULL: 59 Martins Lane, Hardingstone. Replacement flat roof with pitched/tiled roof to detached garage. <i>Outstanding.</i></p> <p>2024/1708/FULL: 28 Martins Lane, Hardingstone, Dormer loft. APPROVED.</p>																																																																																																																																																												
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8.1	Council approved the following payment and RESOLVED to note the bank reconciliation for £261,661.53. Internal financial controls were undertaken by Cllr Kerr and paperwork signed.																																																																																																																																																												
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8.2	Income: To be reported. Bank interest £50.95																																																																																																																																																												
8.3	Finance Committee: Council considered the recommendations from Finance Committee meeting held on Tuesday 21 st May 2024. Council RESOLVED to:																																																																																																																																																												

	<ul style="list-style-type: none"> • Re-adopt all Council policies • Adopt the New Financial Regulations • Agreed the Asset Register • Approved the Reserves Policy and Earmarked Reserves • Approve the opening of an Instant Access Savings account and to look at other accounts available • Approve the Village Hall Grant of £200
9	COMMUNITY
9.1	<p>To receive update from working group.</p> <ul style="list-style-type: none"> • Summer Fete: Council received an update. Summer fete is being held on Saturday 29th June 2024 from 12.30. Lots of stalls, food, music, entertainment has been arranged. Volunteers for the day needed. • Community Book Exchange: Correspondence received from resident who has started a book swap in the village requesting a permanent place on the REC for it. Council discussed and RESOLVED that unfortunately due the spate of vandalism already experienced on the REC; it was not the right location for a book exchange. Clerk to inform the resident and express the PC's thanks for their hard work regarding this and wish them success with the scheme.
10	OPEN SPACES
10.1	<p>To receive update from working group.</p> <ul style="list-style-type: none"> • Council received an update regarding required street furniture that maybe needed for Landimore area of the village, in light of CIL monies. Cllr Jewell is working with Tilia to identify what is needed and the installation of any equipment. Cllr Jewell was not in attendance so to be discussed further at the next meeting. • Cherry Orchard. Council discussed what should be done with this area considering the public consultation. Confirmed that the cricket club are no longer wanting the area. Agreed two or three Cllrs to meet in the area and walk around to consider where some benches can be installed. Council RESOLVED to purchase 3-5 benches for Cherry Orchard once locations established. • Benches in the pocket park. Council considered map submitted for locations of benches in the pocket park and RESOLVED to apply to WNC for a licence to install the benches. • Additional play equipment in the REC to be considered and discussed. Council agreed to refer this to the Open Spaces Working Party to discuss at their next meeting. • Fencing around the REC some areas may need replacing and a tree near a fence post may need removal. Council discussed and agreed to identify the areas and meet with location resident that had some concerns and get some quotations for the work. • Sycamore Tree on REC: Resident concerned that it may need to be removed. Council discussed and agreed that it should be removed, and a quotation sought for this and some other hedge cutting in the REC areas to be identified. • Proposed placement of two benches on the REC to be agreed. Council discussed and RESOLVED that one picnic bench was required and agreed to purchase.
11	HIGHWAYS
11.1	<p>To discuss any highways issue identified.</p> <ul style="list-style-type: none"> • Concerns raised regarding parking outside of the Maisonettes on Bouverie Road and around that area generally. Parking makes it difficult to see children crossing and there are concerns there will be an accident. Council agreed to ask WNC if there can meet to discuss feasible options.
12	CORRESPONDENCE
12.1	<p>Council to consider any correspondence received.</p> <p>West Northamptonshire Council (WNC) – Open Space Assessment Consultation: Response due 14th June 2024. Council do not have any response to make. Cllrs to be forwarded the consultation to comment on if they wish.</p>
13	CONFIDENTIAL SESSION
13.1	<p>Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.</p>

Staffing issues. Council RESOLVED to increase Clerk's hours to 70 per month from 60 per month due to workload and the necessary increase in staffing budget was agreed.

Next meeting of Hardingstone Parish Council - Tuesday 2nd July 2024 at 7pm.

Signed:.....

Date:.....