

**HARDINGSTONE PARISH COUNCIL
NOTICE OF ANNUAL MEETING**

TUESDAY 7th MAY 2024 at 7.00pm

To members of the Council:

**You are hereby summoned to attend a meeting of Hardingstone Parish Council to be held in the Parish Room,
The High Street, Hardingstone.**

Please inform your Clerk if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Hardingstone Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

1st May 2024

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, The Parish Room, The High Street, Hardingstone

Tel: 07709523746 e-mail

parishcouncil@kilsbyvillage.co.uk

1	Election of Chairman.
2	To receive signed Declaration of Acceptance of Office of Chairman.
3	Election of Vice-Chairman.
4	Apologies.
6	To review time and place of meetings.
7	To appoint members to the Planning Committee and review Terms of Reference.
8	To re-adopt Standing Orders 2018 (revised 2020).
9	To re-adopt Financial Regulations.
10	To review Annual Insurance Cover.
11	To review Asset Register.
12	To review Council's Risk Assessment.
13	To approve the appointment of Northants CALC as Data Protection Officer.
14	Appointment of Representatives to external bodies; eg: Police Liaison Representative, footpaths.
15	PUBLIC PARTICIPATION (Max 20 Mins)
15.1	To hear any issues which members of the public wish to bring to the Council's attention.
16	DECLARATION OF INTERESTS
16.1	To receive any declarations of interest.
17	CO-OPTION OF COUNCILLOR
17.1	Council to consider any applicants for Councillor vacancy.
18	APPOINTMENT OF CLERK AND RFO
18.1	Council to confirm Clerk Mrs Emma Gibson as Clerk and RFO for Hardingstone PC.
19	MINUTES
19.1	To approve and sign the Minutes of the meeting of Tuesday 26 th March 2024.
20	MATTERS ARISING
20.1	Any matters requiring an update not otherwise on the Agenda.
21	PLANNING
21.1	Applications: 2024/1358/FULL : Unit 5 Tungsten Park, Northampton. New signage and shopfronts. 2024/1721/FULL : Ivy House Farm Stables, Annexe, 18 Back Lane, Hardingstone. Variation of condition 6 of approved WNN/2022/0243. 2024/1721/FULL : 59 Martins Lane, Hardingstone. Replacement flat roof with pitched/tiled roof to detached garage.
21.2	Decisions: Applications approved or outstanding:
21.3	Land at the Green: Council to discuss up-date form Homes England regarding Land at the Green.
21.4	West Northamptonshire Local Plan Regulation 18 Draft Consultation April 2024: Council to discuss and consider delegating the response to this to the Planning Committee. Responses due Sunday 2 nd June 2024. New Local Plan for West Northamptonshire.
21.5	West Northamptonshire Council Stage Two Consultation for Community Governance Review: Review running until 28 th July 2024. Council to discuss and consider delegating the response to the Planning Committee. Community Governance Review.

21.6	Land at the Farm, The Green, Hardingstone: Council to discuss the communication received from the Bastion Group regarding their proposed planning application. Council to make a resolution as required.				
21.7	KN6 Footpath: Council to discuss up to date position.				
22	ACCOUNTS				
22.1	To approve the Bank Reconciliation to 31 st March 2024 and 30 th April 2024. Council to review end of year accounts and approve.				
22.2	Income received:				
22.3	To resolve to approve the payments as listed.				
	Payee	Payment Method	Details	£	VAT EX VAT
	Greener Grave Care	ol 262	War Memorial Cleaning	550.00	
	K & A Rose	ol 263	Village maintenance and cleaning	238.60	
	NCALC	ol 264	Annual membership fee	1196.02	58.40 1137.62
	DCK Payroll	ol 265	Payroll Mar and set up fee	60.00	10.00 50.00
	R&G	ol 266	Mowing REC	720.00	120.00 600.00
	R&G	ol 267	REC bed replanting and supply	1672.80	278.80 1394.00
	XLN	ol 268	Office broadband	45.29	7.55 37.74
	Tesco Mobile	DD	Office phone	14.99	
	HMRC	ol 269	PAYE Apr 24	-----	
	Clerk	ol 270	Apr 24 Salary	861.08	
	NEST	DD	Pension Apr 24	80.01	
	Zest Marquees	ol 271	Marquee deposit village fete	250.00	
	British Gas	DD	Final bill electricity parish room	212.27	10.11 202.16
	DCK Payroll	ol 272	PAYE end of yr and Apr 24 payroll	72.00	12.00 60.00
	NCALC	ol 273	Training	12.00	2.00 10.00
	Rubbish 2 Go	ol 274	Rubbish clearance	45.00	7.50 37.50
	S Clements	ol 275	Reimbursements plants and compost planters	28.59	
22.4	Grant Applications 2024: Council to consider and make a resolution regarding grant applications received.				
22.5	Website upgrade: Council to consider free website upgrade offered by provider to ensure compliance with new regulations.				
22.6	Quote for work to Cheery Orchard Footpath entrance: Quote of £60 to complete this work Council to consider.				
23	AUDIT 2023-24				
23.1	Council to Approve Annual Governance Statement – Section 1 of AGAR				
23.2	Council to Approve Statement of Accounts – Section 2 of AGAR				
23.3	Council to agree that dates of the period for the exercise of Public Rights is from 3rd June 2024 until 12 th July 2024.				
23.4	Internal Audit. Council to receive Internal Auditor's report.				
24	STAFFING				
24.1	Clerk's Report: Council to receive.				
25	HIGHWAYS				
25.1	Update to be received.				
26	COMMUNITY				
26.1	Hardingstone Pocket Park: Correspondence received from resident requesting the PC consider the addition of seating in Hardingstone Pocket Park. Council to consider and make a resolution as necessary.				
26.2	Landimore Estate: Update from Cllr Jewell regarding any street furniture needed on Landimore estate and resident's views on Landimore potentially becoming part of Wootton Parish.				
26.3	Summer Fete: Council to receive update on summer fete and make any resolution as required.				
27	REPORTS				
27.1	To receive Chairman's report.				
27.2	To receive a report from the Police and PLR.				
27.3	To receive a report from the Footpath Warden.				
28	CORRESPONDENCE				
28.1	Council to discuss any correspondence received				
29	ITEMS FOR NEXT AGENDA				

Next meeting of Hardingstone Parish Council will be held in the Parish Room Hardingstone on Tuesday 4th June 2024 at 7.00pm